

Parish of the Holy Eucharist
Holy Martyrs, Sacred Heart, St. Gregory, St. Jude
266 Foreside Road, Falmouth, ME 04105
Telephone: 207-847-6890 Email: POTHE@portlanddiocese.org

POTHE Pastoral Council Meeting Minutes: October 17, 2019 6-8 pm

TYPE OF MEETING	Pastoral Council Meeting
CHAIRPERSON	Sharon Leskanic
NOTE TAKER	Danielle Tracy
ATTENDEES	<p>Present: Tom Ancona, Pauline Bergeron, Amy Carman, Sarah Doten, Jonathan Fuller, Sharon Leskanic, Arturo Juarez, Ken Rusinek, Danielle Tracy, Fr. Peter Kaseta, Deacon Dennis Popadak, Fr. Phil Tracy</p> <p>Absent: John Conroy, Kristine Rogers, Mike Crowley.</p>

1. Welcome, Social gathering.
After an opening prayer, the council broke up into church specific groups to discuss "Things we want Fr. Phil to know." We spent 10 minutes compiling a list of the most important notes of our church.
2. Gospel and Reflections
We all read the Gospel and reflected on its meanings with Fr. Phil.
3. Approval of Pastoral Council meeting minutes
 - a. DT motioned to approve the June 20, 2019 minutes as submitted, second by TA, all council approved.
 - b. SL requested editing the Sept 19, 2019 minutes with members. Fr. PT motioned to accept the amended minutes, second by KR, all council approved.
4. Updates from Fr. Phil
 - a. Fr. Phil discussed the two management options for Holy Cross Cemetery in Yarmouth; local church control or outside consulting group. The outside diocesan consulting group has been in place for 1 year. The Bishop has requested confirmation of this choice. Short discussion. KR motioned, second by DT, to give the Bishop ownership of the Cemetery to be run by the outside diocesan management company. All council approved.
 - b. Fr. Phil presented an option for a Lifetouch Parish photo directory. This directory would combine all 4 churches into one POTHE book. There re digital & hardcopy options. The Council was excited about the possibility. Fr Phil will get additional details & look for several families to take the lead on this project.
 - c. Rediscover the Saints, by Matthew Kelly was suggested for the Christmas book give away. Council agreed this was a great choice.
 - d. Fr. Phil discussed SCIAOP (Sunday Celebration in the Absence of a Priest) laity discernment process. The Bishop has requested each Parish find 2 or 3 lay people to be appointed. Those selected will be trained and are expected to be available for any mass at all churches within the cluster for (mostly) emergency needs. Fr Phil asked the Parish Council to submit potential candidate names to him before the December meeting. The Council (at the next meeting) will be led by Fr. Phil to discern which names should be presented to the Bishop. Deacon Dennis is our POTHE first

person for a SCIAOP. See attached for the job description of this role.
<https://d.docs.live.net/9e828ea09769fab9/Desktop/sciaop%20lay%20discernment.pdf>

- e. The Parish website is being updated: Pastoral Council updated with current members. Kim Palli has requested a headshot photo for all Council members. We discussed whether or not to publish our phone numbers or email accounts for parishioners to reach out to us. SL is going to discuss the possibility of a Chair.POTHE.org type of email address instead of using our personal emails.
 - f. The offertory collection amount is now being posted in the weekly bulletin.
 - g. Each church group updated Fr. Phil with our individual church notes. He made some comments but will review inputs & feedback at next meeting. Specifically Fr Phil talked about Communication & challenged the council to look at what we are doing, what is effective, what is not? Recall Fr Phil views he is a gatherer of information, & from the Pastoral Council he seeks information & advice.
 - a. Sacred Heart – stronger commitment of eucharistic ministers and lectors, Adult faith formation options for all parishioners to attend
 - b. Saint Jude – mass time change?, “how to parent Catholic” classes, altar server consistency of training and dress
 - c. St. Gregory – more outreach of the campground and facilities, clarity around the community supper @ Falmouth Food Pantry, better communication about what we share with all.
 - d. Holy Martyrs – Faith Formation for young working families and post sacrament youth, commitment from liturgical ministry staff, stewardship practices and recruiting volunteers
 - h. Fr. Phil has been meeting with the Leadership Teams from each church to discuss their role in the church. He will provide feedback at next meeting
 - i. Fr Phil is interested in forming a Worship & Spirituality Committee for all churches. A charter in the works.
5. Action Items for Council Members
- a. Review document on Laity person for SCIAOP service. Submit name to Fr Phil. Members can combine names by church.
 - b. Provide feedback on Council & Council Workings to Sharon by 12/2.
 - c. Review POTHE Communication forums & formats such as the Bulletin & Website. What is effective & noneffective? What is nonexistent? Accuracy? What do people want?. Provide feedback to Sharon 12/2.
6. Closing Prayer – Fr Peter.

Next Meeting: December 5 @ 6pm, Sacred Heart Church

Holy Martyrs Church
266 Foreside Road
Falmouth, ME 04105

Sacred Heart Church
326 Main Street
Yarmouth, ME 04096

St. Gregory Church
24 North Raymond Rd
Gray, ME 04039

St. Jude Church
134 Main Street
Freeport, ME 04032